

THE SKILLS INITIATIVE IS RECRUITING ACROSS PHILADELPHIA

for training and remote job opportunities as an

ACCESS SERVICES ASSOCIATE

EARNING \$18.58/HOUR

in partnership with

PENN MEDICINE!



WHO SHOULD APPLY?

Compassionate customer service professionals who are comfortable speaking on the phone for long periods of time and using a computer for data entry. Experience working in a call center is a plus. Commitment to the full training schedule (below) is required:

- In-person sessions, Mon – Fri, 9AM - 12PM, 1/13/2025 – 1/17/2025 and 1/27/2025 – 1/31/2025
- Facilitated group conversations via Zoom, Mon - Fri, 9AM - 12PM, 1/21/2025 – 1/24/2025
- Approximately 2 hours of daily reading and reflection exercise outside of sessions
- One self-scheduled, 30-minute Career Coaching session per week via Zoom

This is a hybrid in-person and virtual program. Consistent access to a laptop or desktop computer, broadband internet, a webcam, and a word processing program like Microsoft Word, Google Docs, or similar are required to complete the training.

WHAT IS THE SKILLS INITIATIVE?

The Skills Initiative designs & runs programs which connect you to the tools & supports needed to build a career that is meaningful to you.

IN THIS PROGRAM, WE OFFER:

- Cutting-edge job connection strategies resulting in 93% of graduates finding employment.
- A \$150 weekly stipend while in training at The Skills Initiative.
- The opportunity to interview for open, full-time remote Access Services Associate positions at a Penn Medicine call center starting at \$18.58/hour.

ARE YOU ELIGIBLE? ALL APPLICANTS MUST:

- Be a resident of Philadelphia
- Commit to the full training schedule
- Possess a high school diploma or GED
- Be unemployed
- Be tobacco-free
- Be computer savvy
- Candidates for the Access Services Associate Program must provide proof of having received the COVID-19 vaccine by Monday, December 16, 2024, to be considered.
- Employment at Penn Medicine requires an annual influenza (flu) shot and other vaccines.

APPLY TODAY AT [PHILADELPHIASKILLS.ORG/JOBS](https://philadelphiaskills.org/jobs)

DEADLINE IS THURS, DEC. 12, 2024 AT 5 P.M.

**SKILLS
INITIATIVE**

 Penn Medicine